

## **Roxboro Elementary Year End PTA Meeting 5.8.18**

**Call to order** at 6:02 by Clare Taft

Opening and Thank You from Clare Taft who is finishes her 3 year term as PTA president

March meeting minutes were not available to approve-Clare suggested that the next years PTA posts them online and then they can be approved in at the beginning of the upcoming school year.

### **PTA Status Updates**

*Just Write a Check*

Sonja Rajki gave the update-this has by far been the best Write a Check year and we have not even reached the community and neighbors part of the campaign. If anyone is interested in passing our Rox Reader newspapers that would be great. She thanks everyone for their contributions.

### **School Update from Shelly Pulling**

We are at the end of the year and thank you for a wonderful year. She apologized that this meeting was switched to media center but the auditorium is being set up for the orchestra concert for tomorrow. The orchestra concert is tomorrow night, Jump Rope for Heart assembly is Friday, 5<sup>th</sup> grade promotion is MAr 30th, and lunch on lawn is May 31. She is already planning for opening of school next year. She's been thinking about the first day of school and thinking of possible new traditions since the kids line up and enter school in a different place than the flagpole. Possible ideas are a balloon arch or red carpet to welcome kids into school She asked for input for what to do differently next year and to send her any ideas to make the first day of school special. She ended by saying if you have any questions to please ask.

### **Committee reports**

*Yubbler*

We will run a new fundraiser next year-a school supply fundraiser with a company called Yubbler. The PTA will receive between 50% of the profit on supplies sold. Prices are competitive but the supplies may still be less expensive at other stores. However it is convenient and does raise money for the PTA. Molly Jones gave a demo of the Yubbler website which was clear and easy to use. The Rox El teachers have already sent their school supply lists for next year into the website. Detailed directions will go home with all students on flyers next week and there will be plenty of e-communication this summer. Once you've found your class on Yubbler you will see the list and can add all items or a select few. General classroom supplies will be shipped to the school so the kids and parents do not have to take them in on the first day. The individual items will be shipped to your house. This will be our test year and the website is all set up and ready to go.

### **Bylaws Updating and Changes**

Sarah Bunce was part of the committee to update our bylaws and presented the new bylaws. She updated our outdated 1989 bylaws. The current set we have now will be easy to update every three years. Ohio PTA has a uniform set of bylaws and a certain cohort of the bylaws are unchangeable. We are able to modify small sections to aid our organization. The list of officers is modifiable and we changed the Vice President structure to allow that no principal or teacher is a necessary VP. We added a second secretary for all communications and social media and so now have a Communications Secretary and Recording Secretary. We took out the officer listed as council rep which is not an officer role in our PTA but still a member of the governing board. We made standing list of chairs with the addition of our new committee-Diversity Committee. We also amended the Conflict of Interest policy. We added that a written report of budget is to be included in the bylaws. The term limits policy limit an individual to three consecutive terms. In the new Ohio PTA bylaws dues section the value is blank so we decided to round up and dues will be \$5 next year. \$4.75 is the current amount collected for the state and so we will now keep 25 cents and simplify the envelope. Hopefully this will lesson the past problems with how much is owed to join PTA. Sarah continued that there is value in rewriting our bylaws every three years...we can add committees, and change the board structure on an as needed basis. Questions were asked about the conflict of interest policy. This would be for times that we want to hire a parent, for instance, for the after school programming. Sarah explained that we can compensate parents as long as it furthers goal of our organization and is a marketable price. There were questions about the new diversity committee-not sure what that role will be. The Ohio PTA website and the CHUH district want to have a similar committee. The goal at this point for the new Diversity Committee is to partner with membership and room parents to increase engagement. Next there was a term limit question-Can we make an exception this year for the treasurer position? Sarah said yes amendments can be made to the bylaws to allow an officer to serve for an additional year, but only after the new bylaws have been approved. There was a question about making possible changes to President and could we have two co-presidents? Jennifer Holland said Ohio PTA language doesn't allow two Presidents likely for liability issues. But we have 2-3 vice presidents (one is the principal) that serve as a second hand of the President. She also said Carol Beasley, the area PTA representative would be arriving to our meeting and we could ask her if changes to the President structure could be made or added as an amendment. The Governing board will vote on new PTA representative and we need 2/3 of the attending members to approve new bylaws. A motion was made to approve the updated bylaws and 22 hands raised to approve bylaws. Next there was a motion to add an amendment to allow Sarah Bunce to serve as the Treasurer next year for her 4th year. This motion was also approved. Sarah will add an amendment for herself. The bylaw committee will submit the new bylaws to the Ohio PTA.

## **Back to committee reports**

### *Budget update from Sarah Bunce*

We have \$31,000 in our checking account. Because of the success of PTA we have been trying to run a deficit. We anticipated spending more than we brought in but this year we still made more money than spent. We have now spent \$4000 more than we brought it. But we won't make the \$10,000 deficit we intended. We are trying to find better ways to spend more

money. It would be nice to have 10K in bank but more than ten is excessive. Can we make capital improvements? Transportation, scholarships, can we spread money to other schools? We could donate money but will need transparency. The budget is not written for next year so we plan to write a balanced budget-a deficit budget-and the new officers will need to write in ways to spend the excess cash. Please submit your reimbursements.

#### *RoxEl Run-Roxanne Bain*

The Rox Run is Saturday May 19<sup>th</sup>. We are doing well with sign ups but still need course volunteers. Tell 5-8 graders to run because the incentive gifts are nice for that age group.

#### *Building Rox-India Messig*

She said because of new Diversity Committee the current Building Rox people will want to be on the Diversity Committee. We still have a partnership with Ensemble Theatre and can possibly take a piece of that and move it to PTA council and the alumni association. For Building Rox moving forward we may be changing to become Diversity Committee. We are continuing to work to better PTA membership, rideshare, unshop, resume building and college tours, personal achievements, back to school BBQ, but the camp will move to PTA council or Heights Alumni Foundation.

#### *Teacher Appreciation Week*

Jill Polk will be the chair this year. New this year-a daily raffle for the teachers. Thank you to everyone who baked and make lunch this week. For the Friday gift/card-keep it simple it's not necessary. Thank you card are great for this last day of Teacher Week. Mrs. Postma spoke and said on behalf of the teachers-a big thank you to the PTA for the week.

#### **Election of New Officers**

Clare gave the instructions that if there is only one nominee-we will vote by hands and if there is more than one nominee we will have a ballot. Andrea Hallett was nominated for Recording Secretary and by a vote of hands was approved. Julie Mokotoff was nominated for Communications Secretary and by a vote of hands was approved. Elyse Custodio was nominated for Vice President and by a vote of hands was approved. Jennifer Cushwa was nominated for Vice President and by a vote of hands was approved. Roxanne Bain was nominated for President and by a vote of hands was approved. We have several open committee positions to fill for next year. Clare said she has been emailing room parents and any possible volunteers to fill these spots. It would be great to have co chairs or three chairs for all committees. The PTA council representative should go to all CHUH district meetings. Clare listed the open positions including a Parade the Circle chair and talked about possibly partnering with different schools to get more participation and lessen the workload for the Parade Chair. We need a new Parent Ambassador, a Chocolate Bar co-chair, and a Membership co-chair.

#### **Upcoming events**

Reception for orchestra concert

Rox El Run

Field Day

Volunteer for rox run and field day

Need a parents to pick up cake, balloons, etc for the Fifth grade promotion

Lunch on lawn May 31

### **Guest Speaker**

Carol Beasley is the district 11 PTA advisor she serves the Eastern rings. She talked about various programs the state of Ohio PTA runs. June 2 will be advocated for education programs. Leadership training should be in all schools and in the council budget and will be discussed August 11 the location is to be determined. The 113th Ohio PTA conference will be April 12-14 2019. The National PTA convention will be in Columbus June 20-23. There are two retiring district PTA staff. Sue Owens in finance and Jerry in membership. Sarah Bunce asked her the question asked earlier in our meeting during the bylaws recap about the possibility of having Co-Presidents for our PTA. She provided an anecdote regarding another unit that had co-presidents this past year. She said that the co-presidents from that unit had a falling out, and many issues resulted from their inability to work together as co-presidents. However, Ms. Beasley stated that we, the Rox El PTA, could have co-presidents.

**Meeting adjourned 7:32.**

### **Attendee members voting:**

Fey Parrill

Julie Mokotoff

Sarah Bunce

Jennifer Cushwa

Sonja Rajki

Maura Dooley

Shelley Pulling

Jennifer Postma

Michele Alexander

Clare Taft

Catherine Sullivan

Molly Jones

Roxanne Bain

Elyse Custodio

Andrea Hallett

Lisa Husain

Jennifer Holland

Gabe Schaeffer

India Meesig

Mary Pat Jolivette

Kelly Nolan

Melissa Wood